

Lexington County Public Library Board Meeting
Lexington Main Library
November 24, 2025
3:30 PM

MINUTES

The Lexington County Library Board held its regularly scheduled meeting on Monday, November 24, 2025, at the Lexington Main Library beginning at 3:30 PM. Chair Bill Jones presided.

Members Attending:	Mr. Bill Jones	Ms. Kay Mein
	Mrs. Stephanie Sturkie	Dr. Renita Irving
	Dr. Maria Arroyo	Mr. Vachel Jones
Members Absent:	Mrs. Tiffany Lastinger	Mrs. Linda Griffith
	Ms. Sandy Wade	

Also in attendance: Kelly Poole, Director; Michelle Williams, Senior Deputy Director; Amber Conger, Deputy Director of Operations; Wendy Groscoat, Executive Assistant and patron Sam Scott

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library's website and in the lobby of the Lexington Main Library.

Approval of Minutes – Board Meeting on October 27, 2025

Chair Bill Jones asked if there were any additions or corrections to the October 27, 2025, meeting minutes. Mrs. Stephanie Sturkie made a motion to approve the October 27, 2025, meeting minutes, seconded by Dr. Maria Arroyo.

Chair Bill Jones called for the vote.

In Favor:	Mr. Bill Jones	Ms. Kay Mein
	Mrs. Stephanie Sturkie	Dr. Renita Irving
	Dr. Maria Arroyo	Mr. Vachel Jones

Chairman's Report

Chair Bill Jones shared with the Board members that he attended several FY27 budget site visits. He informed the Board that a bench is now in place at the Chapin Branch Library.

Announcements – Chair Bill Jones asked if there were any announcements. There was none.

Committee Reports – Chair Bill Jones asked if there were any Committee Reports.

- **Finance Committee** (Mrs. Stephanie Sturkie) – There was none. Please look for an email with a reminder for the Finance Committee meeting on January 20, 2026, at 3:30 PM.
- **By-Laws and Library Policies Committee** – (Mr. Vachel Jones) – There was none.
- **Long-Range Planning/Advocacy Committee** (Mrs. Tiffany Lastinger) – There was none.
- **Facilities/Branch Committee** (Mrs. Linda Griffith) – There was none.

Director's Report – Director Poole gave the Director's Report and shared the Bank Reconciliation Report for October 2025.

Director Poole informed the Board that she had recently attended a SC Association of Library Administration (SCAPLA) meeting at Spartanburg County Public Library on November 21, 2025. During the meeting, SCAPLA provided encouragement for county libraries regarding upcoming legislation.

Director Poole updated the Board regarding donations received for the Sarah Weaver Memorial Fund Project. Sarah Weaver was a beloved employee at Cayce-West Columbia Branch Library who unexpectedly passed away in April 2024. The branch staff, along with Sarah's family, would like to use the donations to dedicate a memorial within the branch for the community to remember Sarah.

Senior Deputy Director Michelle Williams reminded the Board that this year's Winter Reading Bingo began on November 17 and continues until January 31, 2026.

Director Poole reported the Polaris upgrades that took place when the Library was closed for Veteran's Day on November 11, 2025, went well and were almost completed. All staff involved in the upgrade process have done a great job.

Director Poole updated the Board that the Library Legislative Day at the State House will be on February 18, 2026. This provides an opportunity to speak to our representatives about State Aid, and she encouraged the members of the Board to attend. She also informed the Board that the Gaston Branch Library will be celebrating their branch's 30-

year birthday on March 5, 2026, with a drop-in event at the branch from 3:00 to 5:00 PM.

Strategic Plan 2026 – 2028 Presentation

Director Poole presented the current draft of the Strategic Plan 2026 – 2028 to the Board for their review. Included in the presentation were the updated mission and vision statements, the list of the Library’s values and expected outcomes, along with goals and objectives. She highlighted the use of S.O.A.R. (Strengths, Opportunities, Aspirations and Results) discussions during the branch librarian and leadership meetings and the feedback provided. She reiterated that any requested updates or revisions would be reviewed by Library Leadership and then presented back to the Board.

Unfinished Business – Chair Bill Jones asked if there was any Unfinished Business. There was none.

New Business – Chair Bill Jones asked if there was any New Business.

2026 Library Board Meeting Schedule

Director Poole presented the proposed 2026 Library Board Meeting Schedule for the Board’s approval. Mrs. Stephanie Sturkie made a motion to accept the proposed 2026 Library Board Meeting Schedule as written, seconded by Ms. Kay Mein.

Chair Bill Jones called for the vote.

In Favor:	Mr. Bill Jones	Ms. Kay Mein
	Mrs. Stephanie Sturkie	Dr. Renita Irving
	Dr. Maria Arroyo	Mr. Vachel Jones

Election of Library Board Officers for 2026

Dr. Renita Irving made a motion to re-elect Mr. Bill Jones for the position of Chair, and Mrs. Stephanie Sturkie for the position of Vice Chair, seconded by Dr. Maria Arroyo.

Chair Bill Jones called for the vote.

In Favor:	Mr. Bill Jones	Ms. Kay Mein
	Mrs. Stephanie Sturkie	Dr. Renita Irving
	Dr. Maria Arroyo	Mr. Vachel Jones

Adjournment – Mr. Bill Jones moved to adjourn, seconded by Ms. Kay Mein.

Chair Bill Jones called for the vote.

In Favor:	Mr. Bill Jones	Ms. Kay Mein
	Mrs. Stephanie Sturkie	Dr. Renita Irving
	Dr. Maria Arroyo	Mr. Vachel Jones

There being no further business, the meeting was adjourned at approximately 5:15 PM.

Respectfully submitted,

Wendy D. Groscost
Executive Assistant

Kelly R. Poole
Director