

Chairman's Report

Chair Bill Jones shared with the Board members that he enjoyed attending Staff Education Day and talking with many staff members. He spoke at the start of the day to all staff and shared that the Lexington County Library Board supports the Library staff. He attended several FY27 budget site visits and encouraged other Board members to attend future site visits. He noted that there are many budget needs throughout the County in all departments.

Announcements – Chair Bill Jones asked if there were any announcements.

Mr. Vachel Jones spoke about the “Members Only” Book Sale that raised approximately \$400 for the Irmo Friends Group. Friends Group members expressed to him that they were appreciative of Director Poole being available to answer questions. He also shared that he and his wife enjoyed the County of Lexington’s Boards, Commissions and Committees Evening of Appreciation event held on October 23, 2025, at the Corley Mill House.

Committee Reports – Chair Bill Jones asked if there were any Committee Reports.

- **Finance Committee** (Mrs. Stephanie Sturkie) – There was none.
- **By-Laws and Library Policies Committee** – (Mr. Vachel Jones) – There was none.
- **Long-Range Planning/Advocacy Committee** (Mrs. Tiffany Lastinger) – There was none.
- **Facilities/Branch Committee** (Mrs. Linda Griffith) – There was none.

Director's Report – Director Poole gave the Director's Report and shared the Bank Reconciliation Report for September 2025.

Deputy Director of Operations Amber Conger shared with the Board that the Library is partnering with the Lexington County Land Development Division's Stormwater Management for a storm drain decorating contest. This contest is similar to Spartanburg's Storm Drain Art Project and involves contestants submitting their ideas to paint the storm drains located at each library branch. This contest does not involve any cost to the Library, and Stormwater Management will facilitate the contest and the artists involved. The contest will take place in January and is free for all to enter.

Director Poole asked the Board to vote to approve the Library's partnership in the Storm Drain Art Project. Mrs. Linda Griffith made a motion to approve the Library's partnership with the Lexington County Land Development Division's Stormwater Management for a storm drain decorating contest, seconded by Mrs. Stephanie Sturkie.

Chair Bill Jones called for the vote.

In Favor:

Mr. Bill Jones
Mrs. Stephanie Sturkie
Mr. Vachel Jones
Dr. Maria Arroyo
Ms. Kay Mein

Ms. Sandy Wade
Mrs. Tiffany Lastinger
Mrs. Linda Griffith
Dr. Renita Irving

Deputy Director of Operations Amber Conger shared with the Board that Winter Reading Bingo begins December 1 for all patrons. There are prizes available upon completion. The Library wants to encourage the love of reading. Winter Reading Bingo has been a patron favorite for several years now, and many adults also participate. Several Board members plan to share the challenge on their own Facebook pages to increase visibility.

Director Poole informed the Board that Michelle Williams had been recently promoted to the Senior Deputy Director position. This is a newly created position approved for this fiscal year to assist the Director and Deputy Directors as the Lexington County Public Library System continues to expand the number of services and patrons. Senior Deputy Director Michelle Williams has already been responsible for many of the duties of this position, so this will allow for a seamless transition and will provide an invaluable resource to the person that will fill her previous role.

Senior Deputy Director Michelle Williams updated the Board with current staff vacancies and promotions. She shared that Staff Education Day was held on Friday, October 3, 2025, at the Lexington Town Hall and at the Lexington Main Library and highlighted some of the feedback from employees on the Staff Education Day survey. Staff particularly enjoyed the keynote speaker, Catherine Moore, and found her to be very engaging and informative. She also reviewed that several staff throughout the System would attend the SC Library Association (SCLA) State Conference this week October 28 through October 30, 2025.

Director Poole provided options to the Mission and Vision statements for the upcoming Strategic Plan. The Board requested the statements be updated to reflect the Library's role and value to the Lexington County community. The proposed Mission Statement: Promote a culture of life-long learning by connecting people, resources, and opportunities. The proposed Vision Statement: A thriving, knowledgeable community with access to exceptional services and resources.

Director Poole reviewed with the Board that there will be an update to Polaris, the Library's operating software that contains the card catalog and patron information. This will take place when the Library is closed for Veteran's Day on November 11, 2025. During the update, patrons will not be able to access some of the databases, but Libby should still be available. Patrons will be notified on the website, social media and signage in the branches.

Director Poole reported that she recently hosted a Gathering of Friends meeting at the Lexington Main Branch on October 17, 2025. This meeting was open to officers of all Friends groups in the Library System. This year, she provided an overview of the Library's resources, with a focus on fundraising, 501c3 status and marketing.

New Business – Chair Bill Jones asked if there was any New Business.

Policy Exception Request

Policy A 55.2 – Donor Recognition

A request for an exception to the Donor Recognition Policy was presented. A bench is being donated to the Chapin Branch, and it was requested that a plaque be attached to the bench in honor of someone. The Donation Policy states that “Gift recognition plates will be affixed to furnishings, equipment, and objects only as a result of a gift of \$1000 or more, and only when the gift is received as part of an official Library or Friends capital campaign.”

Dr. Renita Irving made a motion not to grant the request for an exception to the Donor Recognition Policy based on the fact that it does not meet the criteria, seconded by Ms. Sandy Wade.

Chair Bill Jones called for the vote.

In Favor:	Mr. Bill Jones	Ms. Kay Mein
	Dr. Renita Irving	Ms. Sandy Wade
	Mr. Vachel Jones	Mrs. Linda Griffith
Abstained:	Mrs. Tiffany Lastinger	Mrs. Stephanie Sturkie
	Dr. Maria Arroyo	

Adjournment – Mrs. Stephanie Sturkie moved to adjourn, seconded by Mrs. Linda Griffith.

Chair Bill Jones called for the vote.

In Favor:	Mr. Bill Jones	Ms. Kay Mein
	Mrs. Stephanie Sturkie	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Mrs. Linda Griffith
	Dr. Maria Arroyo	Dr. Renita Irving
	Ms. Sandy Wade	

There being no further business, the meeting was adjourned at approximately 4:40 PM.

The Library Board will meet on October 27, 2025, for a Strategic Planning presentation at 2:30 PM with the Library Board Meeting directly following at 3:30 PM.

Respectfully submitted,

Wendy D. Grosco
Executive Assistant

Kelly R. Poole
Director