

**Lexington County Public Library Board Meeting**  
**Lexington Main Library**  
**September 29, 2025**  
**3:30 PM**

**MINUTES**

**2:30 PM – Library Board Strategic Planning Meeting**

(Prior to the scheduled Library Board Meeting)

Director Poole introduced the consultants for Strategic Planning, Anne Sinclair, from Anne Sinclair Consulting and Robin Waites, from Robin Waites Consulting. During the presentation, Director Poole reviewed the progress of the 2022-2024 Strategic Plan's goals and accomplishments. The consultants provided an overview of the upcoming planning process and strategic assessment. The Board reviewed the mission, vision and values and set key priorities.

The Lexington County Library Board held its regularly scheduled meeting on Monday, September 29, 2025, at the Lexington Main Library beginning at 4:38 PM. Chair Bill Jones presided.

Members Attending:	Mr. Bill Jones	Ms. Kay Mein
	Mrs. Stephanie Sturkie	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Mrs. Linda Griffith
	Dr. Maria Arroyo	Dr. Renita Irving
	Ms. Sandy Wade	

Also in attendance: Kelly Poole, Director; Michelle Williams, Deputy Director of Personnel; Amber Conger, Deputy Director of Operations and Wendy Groscost, Executive Assistant

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library's website and in the lobby of the Lexington Main Library.

**Educational Segment – Summer Reading 2025 Recap**

Youth Services Coordinator, Jennifer Smith, and Patron Training & Technology Coordinator, Matt Steinmetz, provided highlights of the 2025 Summer Reading Program.

This year's theme was "Color Our World" and ran from May 30 through August 1. They updated the Board on the Summer Reading Statistics for 2025: total registrations for 2025 were 8,086 with a total of 3,520 completions. The Adult Summer Reading headline authors, Mary Alice Monroe and Karen White, brought in a combined total of 357 attendees for their author talks. It was noted that as the number of Summer Reading attendees continues to increase, the need for larger facilities throughout the System and the availability of parking becomes more critical for patrons.

**Approval of Minutes – Board Meeting on August 25, 2025**

Chair Bill Jones asked if there were any additions or corrections to the August 25, 2025, meeting minutes. Mrs. Linda Griffith made a motion to approve the August 25, 2025, meeting minutes, seconded by Mrs. Stephanie Sturkie.

Chair Bill Jones called for the vote.

In Favor:	Mr. Bill Jones	Ms. Kay Mein
	Mrs. Stephanie Sturkie	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Mrs. Linda Griffith
	Dr. Maria Arroyo	Dr. Renita Irving

Abstained: Ms. Sandy Wade

**Chairman's Report – Nothing to report.**

**Announcements –** Chair Bill Jones asked if there were any announcements. There were none.

**Committee Reports –** Chair Bill Jones asked if there were any Committee Reports.

- **Finance Committee** (Mrs. Stephanie Sturkie) – There was none.
- **By-Laws and Library Policies Committee** – (Mr. Vachel Jones) – There was none.
- **Long-Range Planning/Advocacy Committee** (Mrs. Tiffany Lastinger) – There was none.
- **Facilities/Branch Committee** (Mrs. Linda Griffith) – There was none.

**New Business –** Chair Bill Jones asked if there was any New Business.

**Policy Update**

Policy C 10.5 – Circulation Periods, Limits and Renewals

The proposed policy change allows for an automatic renewal process that will

renew the due date of print and A/V materials that are eligible for renewal up to two times. Mrs. Stephanie Sturkie made a motion to approve the automatic renewal process, seconded by Ms. Kay Mein.

Chair Bill Jones called for the vote.

In Favor:	Mr. Bill Jones	Ms. Kay Mein
	Mrs. Stephanie Sturkie	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Mrs. Linda Griffith
	Dr. Maria Arroyo	Dr. Renita Irving
	Ms. Sandy Wade	

**Director's Report** – Director Poole gave the Director's Report and shared the Bank Reconciliation Report for August 2025.

Deputy Director of Operations Amber Conger informed the Board that she attended the SC Association of Library Administrators (SCAPLA) meeting on September 19, 2025. One of the key takeaways from the meeting was that there has been an increase in Freedom of Information Act (FOIA) requests for libraries throughout the state.

Director Poole reminded the Board that Staff Education Day will be held this Friday, October 3, 2025. The day will begin at the Lexington Town Hall and resume after lunch at the Lexington Main Library. Board Chair Bill Jones will speak at the beginning of the program, along with the Deputy County Administrators, Mr. Michael Spires and Mr. Ted Luckadoo. All Board members are invited to attend.

**Adjournment** – Mrs. Linda Griffith moved to adjourn, seconded by Dr. Maria Arroyo.

Chair Bill Jones called for the vote.

In Favor:	Mr. Bill Jones	Ms. Kay Mein
	Mrs. Stephanie Sturkie	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Mrs. Linda Griffith
	Dr. Maria Arroyo	Dr. Renita Irving
	Ms. Sandy Wade	

There being no further business, the meeting was adjourned at approximately 5:30 PM.

Next meeting will be 3:30 PM on October 27, 2025.

Respectfully submitted,

Wendy D. Groscost  
Executive Assistant

Kelly R. Poole  
Director