

Chairman's Report

Chair Bill Jones thanked the Board for their continuing dedication to the Library. He and Mrs. Barbara Remick attended the County Council meeting to support Director Poole during her presentation about system-wide facility needs and the growth in services at the Chapin Branch Library.

Announcements – Chair Bill Jones asked if there were any announcements. There were none.

Committee Reports – Chair Bill Jones asked if there were any Committee Reports.

- **Finance Committee** (Mrs. Stephanie Sturkie) – There was none.
- **By-Laws and Library Policies Committee** – (Mr. Vachel Jones) – There was none.
- **Long-Range Planning/Advocacy Committee** (Mrs. Tiffany Lastinger) – There was none.
- **Facilities/Branch Committee** (Mrs. Linda Griffith) – There was none.

Director's Report – Director Poole gave the Director's Report and shared the Bank Reconciliation Report for July 2025.

Director Poole presented an overview of the Lexington County Public Library System to County Council on August 12, 2025, using statistics, branch highlights and maps of current branch facilities and land use. She provided examples of ways that the Chapin Branch Library does not currently meet the State Library Standards based on population, size, facility and number of employees. The purpose of the presentation to County Council was to further the conversation for increasing the Chapin Library's footprint with no action requested of Council at that time. Several Board members expressed their agreement and support of more discussions as the Library moves forward with Strategic Planning.

Director Poole informed the Board that the Strategic Planning community focus group discussions, conducted by Branch Librarians focused on Strengths, Opportunities, Aspirations and Results (SOAR) were all completed. The consultants completed the stakeholder interviews and were complimentary of the library staff's customer service. She reminded the Board that their Strategic Planning Retreat will be held on September 29, 2025, at 2:00 PM.

Deputy Director Michelle Williams reminded the Board that Staff Education Day will be held on October 3, 2025. The day will begin at the Lexington Town Hall and resume after lunch at the Lexington Main Library. All Board members are invited to attend.

Director Poole informed the Board that the Library has made the decision to discontinue the Hoopla service after September 30, 2025. She explained that the library pays every time an item is checked out on Hoopla. As patron usage grows, so does the library's total

spending. Hoopla’s business model is unsustainable and costly for rapidly growing public libraries like ours. To help put costs in perspective, Hoopla checkouts represent only 5% of checkouts for the entire library system but would consume 30% of next year’s total print and digital materials budget. Only 4% of our active cardholders use Hoopla in any given month. Our Collection Development & Acquisitions department will continue to broaden the available content of our other downloadable platform, Libby. Our PR / Marketing department will provide an announcement to inform our patrons of this upcoming change on the Library’s webpage and social media posts. Handouts and signage will also be provided to the branches for patrons.

Unfinished Business – Chair Bill Jones asked if there was any Unfinished Business. There was none.

New Business – Chair Bill Jones asked if there was any New Business.

Policy Updates – Deputy Director Amber Conger provided an overview of the goals and justifications for the proposed policy changes.

- Policy C 10.1 – Issuing Library Cards
Increase the maximum library account balance from \$10 to \$25. Mrs. Stephanie Sturkie made a motion to approve increasing the maximum balance requirement, seconded by Mrs. Linda Griffith.

Chair Bill Jones called for the vote.

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| In Favor: | Mr. Bill Jones | Ms. Kay Mein |
| | Mrs. Stephanie Sturkie | Mrs. Tiffany Lastinger |
| | Ms. Barbara Remick | Mr. Vachel Jones |
| | Mrs. Linda Griffith | Dr. Renita Irving |
| | Dr. Maria Arroyo | |

- Policy C 20 – Overdues
Reinforces the increase the maximum library account balance from \$10 to \$25 and formalizes collections exemptions for Mobile Library patrons. Mrs. Linda Griffith made a motion to approve increasing the maximum balance requirement and formalizing the collections exemption for Mobile Library patrons, seconded by Ms. Kay Mein.

Chair Bill Jones called for the vote.

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| In Favor: | Mr. Bill Jones | Ms. Kay Mein |
| | Mrs. Stephanie Sturkie | Mrs. Tiffany Lastinger |
| | Ms. Barbara Remick | Mr. Vachel Jones |
| | Mrs. Linda Griffith | Dr. Renita Irving |
| | Dr. Maria Arroyo | |

- Policy C 30 – Damaged Library Materials

Provides clarifying language of material types, updating replacement costs and raising the collection services fee to \$35. Ms. Kay Mein made a motion to approve changes to material types language, replacement costs and collection fees seconded by Dr. Maria Arroyo.

Chair Bill Jones called for the vote.

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| In Favor: | Mr. Bill Jones | Ms. Kay Mein |
| | Mrs. Stephanie Sturkie | Mrs. Tiffany Lastinger |
| | Ms. Barbara Remick | Mr. Vachel Jones |
| | Mrs. Linda Griffith | Dr. Renita Irving |
| | Dr. Maria Arroyo | |

- Policy C 50 – Lost Materials

Discontinue issuance of refunds for lost materials that the patron has paid for and then located and returned to the library. Mrs. Linda Griffith made a motion to approve discontinuing issuance of refunds for lost materials that the patron has paid for and then located and returned to the library, seconded by Dr. Renita Irving.

Chair Bill Jones called for the vote.

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| In Favor: | Mr. Bill Jones | Ms. Kay Mein |
| | Mrs. Stephanie Sturkie | Mrs. Tiffany Lastinger |
| | Ms. Barbara Remick | Mr. Vachel Jones |
| | Mrs. Linda Griffith | Dr. Renita Irving |
| | Dr. Maria Arroyo | |

Adjournment – Mrs. Stephanie Sturkie moved to adjourn, seconded by Ms. Kay Mein.

Chair Bill Jones called for the vote.

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| In Favor: | Mr. Bill Jones | Ms. Kay Mein |
| | Mrs. Stephanie Sturkie | Mrs. Tiffany Lastinger |
| | Ms. Barbara Remick | Mr. Vachel Jones |
| | Mrs. Linda Griffith | Dr. Renita Irving |
| | Dr. Maria Arroyo | |

There being no further business, the meeting was adjourned at approximately 4:45 PM.

Next meeting will be 3:30 PM on August 25, 2025.

Respectfully submitted,

Wendy D. Groscost
Executive Assistant

Kelly R. Poole
Director