

**MINUTES**  
**Lexington County Library Board Meeting**  
**Lexington Main Library**  
**July 28, 2025**  
**3:30 PM**

The Lexington County Library Board held its regularly scheduled meeting on Monday, July 28, 2025, in the Lexington Main Library beginning at 3:30 PM. Chair Bill Jones presided.

Mrs. Tiffany Lastinger gave the Invocation.

Members Attending:	Mr. Bill Jones	Ms. Kay Mein
	Mrs. Stephanie Sturkie	Mrs. Tiffany Lastinger
	Ms. Barbara Remick	Mr. Vachel Jones

Members Absent:	Dr. Renita Irving	Mrs. Linda Griffith
	Dr. Maria Arroyo	

Also in attendance: Kelly Poole, Director; Michelle Williams, Deputy Director of Personnel; Amber Conger, Deputy Director of Operations; Wendy Groscoat, Executive Assistant and patron Sam Scott

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library's website and in the lobby of the Lexington Main Library.

**Approval of Minutes** – Board Meeting on June 30, 2025

Due to the lack of a quorum at the beginning of the meeting, the approval of the June 30, 2025, meeting minutes was moved to the end of the meeting before the adjournment.

**Chairman's Report**

Chair Bill Jones informed the Board that Tamara King is the new Executive Director of Richland Library. He shared that he and his son had attended library programs from Porkchop Productions, and he had the opportunity to visit a new library building in Madison, Wisconsin as part of that library's 150-year anniversary.

**Announcements** – Chair Bill Jones asked if there were any announcements. There were none.

**Committee Reports** – Chair Bill Jones asked if there were any Committee Reports.

- **Finance Committee** (Mrs. Stephanie Sturkie) – There was none.
- **By-Laws and Library Policies Committee** – (Mr. Vachel Jones) – There was none.
- **Long-Range Planning/Advocacy Committee** (Mrs. Tiffany Lastinger) – There was none.
- **Facilities/Branch Committee** (Mrs. Linda Griffith) – There was none.

**Director’s Report** – Director Poole gave the Director’s Report and shared the Bank Reconciliation Report for June 2025.

Director Poole informed the Board that information for the Strategic Planning community group discussions was being distributed to the branches and will also be available on social media. Each branch will host a community meeting conducted by the SOAR consultants hired by the library, and Board members are encouraged to attend one of the meetings at their branch. Library staff have been invited to complete a staff survey sent out by the consultants.

Director Poole reviewed with the Board that Deputy Director Amber Conger had conducted ADA assessments at each branch in the system. As a result, there are many areas that need consideration, especially since attendance has dramatically increased over the last 10-15 years. Large crowds for many programs come close to exceeding occupancy limits. Spacing needs should be considered moving forward to next year’s summer reading program. A ticketing reservation system may need to be instituted in the future to accommodate attendance at programs.

Director Poole informed the Board of the E-Rate award for Funding Year 2026. The award will fund technology purchase of firewalls, switches, cables, ethernets and subscription support for these products. The Library has received the funding commitment letter and anticipate receiving \$195,836 of \$202,208 funded by Federal and State E-Rate. The Library’s commitment amount is \$6,372.

Director Poole updated the Board that she will present information to County Council regarding the needs at the Chapin Branch Library location and the potential to reserve a space within Lexington County’s Chapin Business & Technology Park at Brighton. The population is increasing in the Chapin community, with new neighborhoods being constructed and more businesses opening in the area.

Deputy Director Amber Conger shared with the Board that Summer Reading was almost over, and the many programs have been very well attended. Throughout the summer, programs like Porkchop Productions, Michelle’s Magical Poodles, and Carolina Wildlife Center provided children and adults the opportunity to learn and grow. The closing program will be Karen White on Thursday, August 7 at 6:00 PM at Lexington Main. As of today, Summer Reading registration numbers for children ages 0-17 is 6,353 and adults is 1,520 for a total of 7,873. Final numbers will be provided at the August Board meeting.

**Motion to go into EXECUTIVE SESSION** – Mrs. Stephanie Sturkie moved to go into Executive Session for approval of the minutes from last month regarding a personnel matter. Director Kelly Poole invited Deputy Director Michelle Williams and Deputy Director Amber Conger to also

attend. The motion was seconded by Mrs. Tiffany Lastinger.

In Favor:	Mr. Bill Jones	Ms. Kay Mein
	Ms. Barbara Remick	Mr. Vachel Jones
	Mrs. Stephanie Sturkie	Mrs. Tiffany Lastinger

**Reporting out of EXECUTIVE SESSION** – Mrs. Stephanie Sturkie made a motion to move out of Executive Session, seconded by Mrs. Tiffany Lastinger. Chair Bill Jones reported that the minutes were approved.

**Unfinished Business** – Chair Bill Jones asked if there was any Unfinished Business.

**Juvenile Library Card Restrictions**

Mrs. Stephanie Sturkie made a motion to un-table the discussion of Juvenile Library Card Restrictions, seconded by Ms. Kay Mein.

Chair Bill Jones called for the vote.

In Favor:	Mr. Bill Jones	Ms. Kay Mein
	Ms. Barbara Remick	Mr. Vachel Jones
	Mrs. Stephanie Sturkie	Mrs. Tiffany Lastinger

After the discussion of Juvenile Library Card Restrictions, Mrs. Tiffany Lastinger made a motion that any further updates in regard to Juvenile Library Card Restrictions be included in the Director’s Report, seconded by Mr. Vachel Jones.

Chair Bill Jones called for the vote.

In Favor:	Mr. Bill Jones	Ms. Kay Mein
	Ms. Barbara Remick	Mr. Vachel Jones
	Mrs. Stephanie Sturkie	Mrs. Tiffany Lastinger

**New Business** – Chair Bill Jones asked if there was any New Business.

**Policy Updates**

- Policy C 10.5 – Circulation Periods Limits Renewals  
Increase the circulation period for book club sets from three weeks to six weeks. Ms. Barbara Remick made a motion to approve the circulation period increase for book club sets, seconded by Mrs. Stephanie Sturkie.

Chair Bill Jones called for the vote.

In Favor:        Mr. Bill Jones                      Ms. Kay Mein  
                      Ms. Barbara Remick                Mr. Vachel Jones  
                      Mrs. Stephanie Sturkie              Mrs. Tiffany Lastinger

**Oath of Office**

The Oath of Office was taken by Mrs. Stephanie Sturkie and Mrs. Tiffany Lastinger at today’s meeting.

**Approval of Minutes – Board Meeting on June 30, 2025**

Chair Bill Jones asked if there were any additions or corrections to the June 30, 2025, meeting minutes. Ms. Barbara Remick made a motion to approve the June 30, 2025, meeting minutes, seconded by Ms. Kay Mein.

Chair Bill Jones called for the vote.

In Favor:                      Mr. Bill Jones                      Ms. Kay Mein  
                                      Ms. Barbara Remick                Mr. Vachel Jones  
  
Abstained:                      Mrs. Stephanie Sturkie              Mrs. Tiffany Lastinger

**Adjournment – Mrs. Stephanie Sturkie moved to adjourn, seconded by Ms. Barbara Remick.**

Chair Bill Jones called for the vote.

In Favor:                      Mr. Bill Jones                      Ms. Kay Mein  
                                      Ms. Barbara Remick                Mr. Vachel Jones  
                                      Mrs. Stephanie Sturkie              Mrs. Tiffany Lastinger

There being no further business, the meeting was adjourned at approximately 4:40 PM.

Next meeting will be 3:30 PM on August 25, 2025.

Respectfully submitted,

Wendy D. Groscost                      Kelly R. Poole  
Executive Assistant                      Director