

MINUTES
Lexington County Library Board Meeting
Lexington Main Library
August 26, 2024
3:30 PM

The Lexington County Library Board held its regularly scheduled meeting on Monday, August 26, 2024, in the Lexington Main Library beginning at 3:30 PM. Chair Linda Griffith presided.

Dr. Maria Arroyo gave the Invocation.

Members Attending:	Mrs. Linda Griffith	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Mr. Bill Jones
	Ms. Kay Mein	Dr. Maria Arroyo
	Ms. Barbara Remick	Mrs. Stephanie Sturkie

Members Absent: Dr. Renita Irving

Also in attendance: Kelly Poole, Director; Michelle Williams, Deputy Director of Personnel; Amber Conger, Deputy Director of Operations; Wendy Groscost, Executive Assistant and guest Sam Scott

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library’s website and in the lobby of the Lexington Main Library.

Approval of Minutes – Board Meeting on July 29, 2024

Chair Linda Griffith asked if there were any additions or corrections to the July 29, 2024, meeting minutes. One correction was noted to reflect that Dr. Maria Arroyo was absent from the meeting and to remove her name from votes taken during the July 29, 2024, meeting. Mrs. Tiffany Lastinger made a motion to approve the July 29, 2024, minutes, as amended, seconded by Mr. Bill Jones.

Chair Linda Griffith called for the votes.

In Favor:	Mrs. Linda Griffith	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Mr. Bill Jones
	Ms. Kay Mein	Ms. Barbara Remick

Abstained: Mrs. Stephanie Sturkie Dr. Maria Arroyo

Motion to go into EXECUTIVE SESSION – Mr. Vachel Jones moved to go into Executive Session for discussion regarding security devices with Director Kelly Poole, inviting both Deputy Directors Michelle Williams and Amber Conger to also attend. The motion was seconded by Mrs. Stephanie Sturkie.

In Favor:	Mrs. Linda Griffith	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Mr. Bill Jones
	Ms. Kay Mein	Dr. Maria Arroyo
	Ms. Barbara Remick	Mrs. Stephanie Sturkie

Reporting out of EXECUTIVE SESSION – Chair Linda Griffith reported out of Executive Session with no action taken.

Chairman’s Report

Chair Linda Griffith reminded the Board members the importance of making sure to notify the Board Chair and the Executive Assistant if they are unable to attend the meeting. She also updated the other Board members that she attended a County Council meeting with Director Poole.

Announcements

Mr. Vachel Jones shared that the Irmo Friends’ Mystery Theater event at Saluda Shoals was well attended. They had 177 tickets that were sold with a profit of \$7,800. He also complimented the Irmo Branch staff for their work during this year’s Summer Reading Program.

Ms. Kay Mein attended the Lake Murray History program conducted by Lexington County Museum’s J.R. Fennel. There were 97 attendees.

Committee Reports – Chair Linda Griffith asked if there were any Committee Reports.

- **Finance Committee** (Mrs. Stephanie Sturkie) – There was none.
- **By-Laws and Library Policies Committee** – (Mr. Vachel Jones) – There was none.
- **Long-Range Planning/Advocacy Committee** (Mr. Bill Jones) – There was none.
- **Facilities/Branch Committee** (Mr. Bill Jones) – There was none.

Director’s Report – Director Poole gave the Director’s Report and shared the Bank Reconciliation Report for July 2024.

Director Poole updated the Board that Strategic Planning for FY 2025-2028 will begin in the fall. More information and timelines will be shared at the next meeting.

Director Poole shared with the Board that she will be attending the SC Association of Library Administrators (SCAPLA) meeting in September. She informed the Board that processes are already underway to ensure that the State budget proviso certification requirements will be met.

Director Poole reminded the Board that this year’s Staff Education Day will be held October 4, 2024, at the Corley Mill House in Lexington. This year’s theme will be “Gears of Change” utilizing steampunk imagery to reinforce how the Library is evolving and moving forward to streamline processes one gear at a time.

Director Poole informed the Board that the Friends of South Carolina Libraries (FOSCL) Regional Meeting will be held on September 18, 2024, from 10:00 AM to 12:00 PM at the Lexington Main Library. All SC Library Friends are welcome to attend, as well as Library Board members.

Unfinished Business – Chair Linda Griffith asked if there was any Unfinished Business.

Juvenile Library Card Restrictions

The Board agreed to continue to table this discussion until the next meeting. Further discussion of this topic will fall under Unfinished Business at the September 30, 2024, Library Board Meeting.

New Business – Chair Linda Griffith asked if there was any New Business. There was none.

Adjournment – Dr. Maria Arroyo moved to adjourn, seconded by Mrs. Tiffany Lastinger.

Chair Linda Griffith called for the vote.

In Favor:	Mrs. Linda Griffith	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Mr. Bill Jones
	Ms. Kay Mein	Dr. Maria Arroyo
	Ms. Barbara Remick	Mrs. Stephanie Sturkie

There being no further business, the meeting was adjourned at approximately 4:25 PM.

Next meeting will be 3:30 PM on September 30, 2024.

Respectfully submitted,

Wendy D. Groscost
Executive Assistant

Kelly R. Poole
Director