

MINUTES
Lexington County Library Board Meeting
Lexington Main Library
March 25, 2024
3:30 PM

The Lexington County Library Board held its regularly scheduled meeting on Monday, March 25, 2024 in the Lexington Main Library beginning at 3:30 PM. Chair Linda Griffith presided.

Mrs. Tiffany Lastinger gave the Invocation.

Members Attending:	Mrs. Linda Griffith	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Dr. Renita Irving
	Mr. Bill Jones	Mr. George Duke
	Dr. Maria Arroyo	Ms. Kay Mein

Members Absent: Mrs. Stephanie Sturkie (Work Conflict)

Also in attendance: Kelly Poole, Director; Michelle Williams, Deputy Director of Personnel; Amber Conger, Deputy Director of Operations; Wendy Groscoat, Executive Assistant and former Board member Cherise Arrendale

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library's website and in the lobby of the Lexington Main Library.

Adoption of Agenda – Board Meeting on March 25, 2024

Chair Linda Griffith asked for a motion to adopt the agenda. Mrs. Tiffany Lastinger made a motion to adopt the March 25, 2024, agenda, seconded by Dr. Maria Arroyo.

Chair Linda Griffith called for the vote.

In Favor:	Mrs. Linda Griffith	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Dr. Renita Irving
	Mr. Bill Jones	Mr. George Duke
	Dr. Maria Arroyo	Ms. Kay Mein

Approval of Minutes – Board Meeting on February 26, 2024

Chair Linda Griffith asked if there were any additions or corrections to the February 26, 2024, meeting minutes. Dr. Renita Irving made a motion to accept the February 26, 2024, seconded by Mrs. Tiffany Lastinger.

Chair Linda Griffith called for the vote.

In Favor:	Mrs. Linda Griffith	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Dr. Renita Irving
	Mr. Bill Jones	Mr. George Duke
	Dr. Maria Arroyo	Ms. Kay Mein

Chairman's Report

Chair Linda Griffith presented a plaque from the Library Board in recognition of Cherise Arrendale's years of service to the LCPL Board. She also shared that she plans to attend the Friends of Lexington Main meeting on 3/28.

Announcements – There were none.

Committee Reports – Chair Linda Griffith asked if there were any Committee Reports.

- **Finance Committee** (Mrs. Stephanie Sturkie) – Director Poole informed the Board that the Library's requested budget for FY25 will be presented to County Council on 3/26.
- **By-Laws and Library Policies Committee** (Mr. George Duke) – There was none.
- **Long-Range Planning/Advocacy Committee** (Mr. Bill Jones) – There was none.
- **Facilities/Branch Committee** (Mr. Bill Jones) – There was none.

Director's Report – Director Poole gave the Director's Report and shared the Bank Reconciliation Report for February 2024.

Director Poole reflected with Board members about the Grand Opening & Ribbon Cutting Ceremony for our newest Mobile Library that was held directly prior to today's meeting, and how wonderful an event it was. Many staff members helped to make the event and reception possible, and they all did a great job. Kate Barry, Outreach Coordinator, did a marvelous job organizing and facilitating the event. Multiple leaders from Lexington County and the Midlands community attended.

Director Poole informed the Board that a Resolution for Library Week will be made at the County Council meeting on April 9, 2024. Board members are invited to attend.

Director Poole highlighted many projects that are currently in progress: SharePoint – an online platform that allows staff to share and update documents for better collaboration; LibInsight – a new statistical tool that allows for recording data and performing analysis in one place; Strategic Planning for FY25-28 – the process will begin mid-late summer; Princh – an online mobile printing platform that replaces the current PrinterOn Mobile Printing tool and Annual Evaluations for all library staff – this annual timeline is set by the County for all Lexington County employees.

Director Poole updated the Board that she had attended the Midlands Business Leadership Group (MBLG) Update meeting on March 18, 2024. The MBLG is comprised of six midlands counties –

Richland, Lexington, Saluda, Fairfield, Kershaw and Calhoun. This Update focused on the economic status in the Midlands area and how we compare to other cities in the Southeast. It also focused on the generational differences from Boomers to Gen Z and how those differences affect the workforce.

Director Poole reviewed with the Board a guideline provided by the SC State Library regarding the steps needed for library facility planning. She also reviewed the preliminary pre-planning steps the County utilizes regarding architectural firms and availability of County-owned land.

Unfinished Business – Chair Linda Griffith asked if there was any Unfinished Business.

Juvenile Library Card Restrictions

Director Poole updated the Board that she has continued to research other library systems’ policies regarding juvenile library card restrictions. The Board agreed to continue to table this discussion until the next meeting. Further discussion of this topic will fall under Unfinished Business at the April 29, 2024 Library Board Meeting.

New Business – Chair Linda Griffith asked if there was any New Business. There was none.

Adjournment – Dr. Renita Irving moved to adjourn, seconded by Dr. Maria Arroyo.

Chair Linda Griffith called for the vote.

In Favor:	Mrs. Linda Griffith	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Dr. Renita Irving
	Mr. Bill Jones	Mr. George Duke
	Dr. Maria Arroyo	Ms. Kay Mein

There being no further business, the meeting adjourned at approximately 4:30 PM.

Next meeting will be 3:30 PM on April 29, 2024.

Respectfully submitted,

Wendy D. Groscost
Executive Assistant

Kelly R. Poole
Director