

MINUTES
Lexington County Library Board Meeting
Lexington Main Library
April 24, 2023
3:30 PM

The Lexington County Library Board held its regularly scheduled meeting on Monday, April 24, 2023 in the Lexington Main Library beginning at 3:30 PM. Chair Linda Griffith presided.

Mrs. Cherise Arrendale gave the Invocation.

Members Attending: Mrs. Linda Griffith Mrs. Cherise Arrendale
 Mrs. Mary Ann McClintic Mr. Vachel Jones
 Mrs. Stephanie Sturkie Mr. George Duke
 Dr. Renita Irving

Members Absent: Mr. Bill Jones (Prior Commitment)
 Mrs. Tiffany Lastinger (Prior Commitment)

Also in attendance: Kelly Poole, Director; Michelle Williams, Deputy Director of Personnel; Amber Conger, Deputy Director of Operations; Wendy Groscoat, Executive Assistant; Jennifer Smith, Youth Services Coordinator and Tammie Harris, Systems Librarian

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library’s website and in the lobby of the Lexington Main Library.

Approval of Minutes – Board Meeting on March 27, 2023

Chair Linda Griffith asked if there were any additions or corrections to the March 27, 2023, meeting minutes. Mr. George Duke made a correction to the Chairman’s Report that the meeting attended was a Chapin Town Council meeting and not a Chapin School Board meeting. Mrs. Stephanie Sturkie made a motion to accept the March 27, 2023, minutes as amended, seconded by Mrs. Mary Ann McClintic.

Chair Linda Griffith called for the vote.

In Favor: Mrs. Linda Griffith Dr. Renita Irving
 Mrs. Mary Ann McClintic Mr. Vachel Jones
 Mrs. Stephanie Sturkie Mr. George Duke

Abstained: Mrs. Cherise Arrendale

Chairman's Report – Chair Linda Griffith shared with the Board that this week is National Library Week, and tomorrow is National Library Workers Day. She also requested that Board members send any comments to her regarding Director Kelly Poole's annual evaluation by Friday, April 28, 2023.

Committee Reports – Chair Linda Griffith asked if there were any Committee Reports.

- **Finance Committee** (Mrs. Stephanie Sturkie) – There was none.
- **By-Laws and Library Policies Committee** (Mr. George Duke) – There was none.
- **Long-Range Planning/Advocacy Committee** (Mr. Bill Jones) – There was none.
- **Facilities/Branch Committee** (Mr. Bill Jones) – There was none.

Director's Report – Director Poole gave the Director's Report and shared the Bank Reconciliation Report for March 2023.

Director Poole shared with the Board information regarding the Affordable Connectivity Program through the FCC (fcc.gov/acp). This program allows eligible households to receive a monthly discount for internet services. Many families are eligible through schools that participate in the free and reduced-price school lunch program.

Director Poole updated the Board on the status of the FY 24 budget process. Lynn Sturkie, County Administrator, submitted the requested budget to County Council on March 28, and will submit the recommended budget to County Council on April 25. The County Department budget work sessions are scheduled for May 2.

Director Poole informed the Board that she will be submitting the Lexington Main Library and Administration as a project to the LJ Design Institute in Durham, NC. In the application, she will identify the need for an expansion of the Main Library off of the Youth Services area and construction of an ancillary building on the back lot to address some of these needs: a dedicated teen space, larger meeting room space with a stage and/or theater seating, create efficient work flow by connecting Youth Services and Circulation work rooms, extend garage bay area, reconfigure and expand admin staff offices and create shared workroom/meeting space. Most of these needs were identified in the Penny for Progress Plan submission in 2014.

Director Poole informed the Board of a few upcoming events in May: the Gathering of Friends, an annual meeting for all branch Friends groups, on May 24 at the Lexington Main Library, and the Library Leadership Retreat on May 25 at the American Legion Post #7 in Lexington.

Unfinished Business – Chair Linda Griffith asked if there was any Unfinished Business. There was none.

New Business – Chair Linda Griffith asked if there was any New Business. There was none.

Educational Segment

Youth Services Coordinator, Jennifer Smith, provided an overview of the 2023 Summer Reading Program. This year's theme is "All Together Now" – highlighting friendship, unity, working together and acts of kindness – and runs from June 1 through August 14. The new sign up platform, Beanstack, is an activity-based website that allows patrons to track their progress to win prizes. Tracking cards are also available in English and Spanish.

Adjournment – Mr. George Duke moved to adjourn, seconded by Mr. Vachel Jones.

Chair Linda Griffith called for the vote.

In Favor:	Mrs. Linda Griffith	Mrs. Cherise Arrendale
	Mrs. Mary Ann McClintic	Mr. Vachel Jones
	Mrs. Stephanie Sturkie	Mr. George Duke
	Dr. Renita Irving	

There being no further business, the meeting adjourned at approximately 5:00 PM.

Next meeting will be 3:30 PM on May 22, 2023.

Respectfully submitted,

Wendy D. Groscost
Executive Assistant

Kelly R. Poole
Director