

MINUTES
Lexington County Library Board Meeting
Lexington Main Library
February 27, 2023
3:30 PM

The Lexington County Library Board held its regularly scheduled meeting on Monday, February 27, 2023 in the Lexington Main Library beginning at 3:30 PM. Chair Linda Griffith presided.

Mrs. Linda Griffith gave the Invocation.

Members Attending: Mrs. Linda Griffith Mr. Bill Jones
 Mrs. Mary Ann McClintic Mr. Vachel Jones
 Mrs. Cherise Arrendale Mr. George Duke
 Mrs. Tiffany Lastinger

Members Absent: Mrs. Stephanie Sturkie (Family Obligation)
 Dr. Renita Irving (Prior Commitment)

Also in attendance: Kelly Poole, Director, Wendy Gros cost, Executive Assistant and patron Sam Scott

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library’s website and in the lobby of the Lexington Main Library.

Approval of Minutes – Board Meeting on January 30, 2023

Chair Linda Griffith asked if there were any additions or corrections to the January 30, 2023, meeting minutes. There were none. Mr. George Duke made a motion to accept the January 30, 2023, minutes as written, seconded by Mrs. Mary Ann McClintic.

Chair Linda Griffith called for the vote.

In Favor: Mrs. Linda Griffith Mr. Bill Jones
 Mrs. Mary Ann McClintic Mrs. Tiffany Lastinger
 Mr. Vachel Jones Mr. George Duke

Abstained: Mrs. Cherise Arrendale

Chairman’s Report – Chair Linda Griffith presented two agenda items to the Board for discussion:

Patron Correspondence – Library Director Poole

Director Poole reviewed several letters of correspondence between herself, Chair Linda Griffith and a patron. The patron wrote to express her frustration regarding the circulation time and availability of newly released books. Director Poole and Chair Griffith both assured the patron that her concerns were taken into consideration and changes in workflow were reviewed and implemented to improve the availability of new items. The Board was in agreement that the patron's concerns were responded to appropriately and the changes in workflow would benefit the patrons of the library system.

Chapin Town Council Meeting – Mr. George Duke

Mr. George Duke updated the Board that he and Director Poole attended the Chapin Town Council meeting on February 21, 2023. The Town Administrator proposed to lease the School District Five property adjacent to the library and Town Hall to conduct a feasibility study.

Committee Reports – Chair Linda Griffith asked if there were any Committee Reports.

- **Finance Committee** – There was none.
- **By-Laws and Library Policies Committee** – There was none.
- **Long-Range Planning/Advocacy Committee** – There was none.
- **Facilities/Branch Committee** – There was none.

Director's Report and Strategic Plan Update – Director Poole gave the Director's Report and shared the Bank Reconciliation Report for January 2023.

Director Poole informed the Board that she is continuing to monitor bills in the SC House and Senate regarding school libraries to be aware of any updates or changes that may occur. She recommended that the Board remain active in monitoring as well.

Director Poole informed the Board that she will be presenting several grants to County Council on February 28, 2023. These grants total approximately \$77,000: ARPA Emergency Preparedness grant award, ERATE grant application and Summer Reading grant application.

Director Poole reviewed the FY 24 budget status with the Board. She will meet with Mr. Lynn Sturkie, County Administrator and Mr. Randy Poston, Chief Financial Officer in March to discuss before it is presented to County Council.

Unfinished Business – Chair Linda Griffith asked if there was any Unfinished Business. There was none.

New Business – Chair Linda Griffith asked if there was any New Business. There was none.

Educational Segment

Social Media

Director Poole spotlighted updates to the website and social media. She reviewed the new Mobile Library web page that highlights their services, and the book carousels for adults, children and teens.

Reader's Advisory

Director Poole reviewed the Reader's Advisory interactive form on the website that offers patrons personalized recommendations based on what they like to read.

Request for Purchase

Director Poole reviewed the Purchase Request form on the website that allows patrons to suggest items to add to the collection. The collection development team then reviews the suggestions and updates the patron of their decision.

Adjournment – Mr. George Duke moved to adjourn, seconded by Mr. Vachel Jones.

Chair Linda Griffith called for the vote.

In Favor:	Mrs. Linda Griffith	Mr. Bill Jones
	Mrs. Mary Ann McClintic	Mr. Vachel Jones
	Mrs. Cherise Arrendale	Mr. George Duke
	Mrs. Tiffany Lastinger	

There being no further business, the meeting adjourned at approximately 4:50 PM.

Next meeting will be 3:30 PM on March 27, 2023.

Respectfully submitted,

Wendy D. Groscost
Executive Assistant

Kelly R. Poole
Director