

**MINUTES**  
**Lexington County Library Board Meeting**  
**Lexington Main Library**  
**November 28, 2022**  
**3:30 PM**

The Lexington County Library Board held its regularly scheduled meeting on Monday, November 28, 2022 in the Lexington Main Library beginning at 3:30 PM. Chair Mary Ann McClintic presided.

Mrs. Mary Ann McClintic gave the Invocation.

Members Attending:	Mrs. Mary Ann McClintic	Dr. Renita Irving
	Mrs. Stephanie Sturkie	Mr. George Duke
	Mrs. Cherise Arrendale	Mr. Bill Jones
	Mr. Vachel Jones	Mrs. Linda Griffith
	Mrs. Tiffany Lastinger	

Also in attendance: Kelly Poole, Director, Wendy Groscost, Executive Assistant, and Jennifer Smith, Youth Services Coordinator

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library's website and in the lobby of the Lexington Main Library.

**Approval of Minutes** – Board Meeting on October 31, 2022

Chair Mary Ann McClintic asked if there were any additions or corrections to the October 31, 2022, meeting minutes. There were none. Mr. George Duke made a motion to accept the October 31, 2022, minutes as written, seconded by Mrs. Stephanie Sturkie.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Dr. Renita Irving
	Mrs. Stephanie Sturkie	Mr. George Duke
	Mrs. Linda Griffith	Mr. Bill Jones
	Mr. Vachel Jones	

Abstained: Mrs. Tiffany Lastinger  
Absent at time of vote: Mrs. Cherise Arrendale

**Chairman's Report** – There was none

**Committee Reports** – Chair Mary Ann McClintic asked if there were any Committee Reports.

- **Finance Committee** – There was none.
- **By-Laws and Library Policies Committee** – Mr. George Duke shared with the Board that a staff-led committee is reviewing and updating the library’s Programming Statement.
- **Long-Range Planning/Advocacy Committee** – There was none.
- **Facilities/Branch Committee** – Mr. Bill Jones shared with the Board that he attended several site visits for the upcoming budget. He noted the many challenges that affect each branch regarding lack of space for circulation, storage, programming, and study and teen spaces. Director Poole agreed and spoke of the need for a Facilities Study.

**Director’s Report** – Director Poole gave the Director’s Report and shared the Bank Reconciliation Report for October 2022.

Director Poole updated the Board on the upcoming budget process and reviewed some of the potential items that may be requested for the next fiscal year, including the increase in hours of some part-time positions from 20 hours to 25 hours

Director Poole answered a question from Mr. Vachel Jones asking if additional Active Threat Training has been held at any of the branches. Although training has not yet been held at the branches, it was encouraged by the Board to include local police departments.

Director Poole informed the Board that the landscaper for the County recommended the removal of the Champion Turkey Oak at the Cayce-West Columbia Branch. Once removed it will be replaced with a scarlet oak in the same area

**Unfinished Business** – Chair Mary Ann McClintic asked if there was any Unfinished Business. There was none.

**New Business** – Chair Mary Ann McClintic asked if there was any New Business.

Director Poole presented the proposed 2022 Library Board Meeting Schedule for the Board’s approval. Mr. Bill Jones made a motion to accept the proposed 2022 Library Board Meeting Schedule as written, seconded by Mrs. Stephanie Sturkie.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Dr. Renita Irving
	Mrs. Stephanie Sturkie	Mr. George Duke
	Mrs. Cherise Arrendale	Mr. Bill Jones
	Mr. Vachel Jones	Mrs. Linda Griffith
	Mrs. Tiffany Lastinger	

Director Kelly Poole asked the Board to approve closing all branches of the Library on Friday, October 6, 2023, for Staff Education Day. Mrs. Linda Griffith moved to approve the Library closure on October 6, 2023, seconded by Mr. Bill Jones.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Dr. Renita Irving
	Mrs. Stephanie Sturkie	Mr. George Duke
	Mrs. Cherise Arrendale	Mr. Bill Jones
	Mr. Vachel Jones	Mrs. Linda Griffith
	Mrs. Tiffany Lastinger	

Mrs. Linda Griffith made a motion to un-table the discussion from the October 31, 2022, to elect a new Chair and Vice Chair position. It was determined that a Secretary position is not required. Mrs. Stephanie Sturkie made a motion to elect by acclamation Mrs. Linda Griffith for the position of Chair, and Mr. Bill Jones for the position of Vice Chair, seconded by Dr. Renita Irving.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Dr. Renita Irving
	Mrs. Stephanie Sturkie	Mr. George Duke
	Mrs. Cherise Arrendale	Mr. Bill Jones
	Mr. Vachel Jones	Mrs. Linda Griffith
	Mrs. Tiffany Lastinger	

**Adjournment** - Mrs. Linda Griffith moved to adjourn, seconded by Dr. Renita Irving.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Dr. Renita Irving
	Mrs. Stephanie Sturkie	Mr. George Duke
	Mrs. Cherise Arrendale	Mr. Bill Jones
	Mr. Vachel Jones	Mrs. Linda Griffith
	Mrs. Tiffany Lastinger	

There being no further business, the meeting adjourned at approximately 4:45 PM.

Next meeting will be 3:30 PM on January 30, 2023.

Respectfully submitted,

Wendy D. Groscost  
Executive Assistant

Kelly R. Poole  
Director