

MINUTES
Lexington County Library Board Meeting
Lexington Main Library
August 29, 2022
3:30 PM

The Lexington County Library Board held its regularly scheduled meeting on Monday, August 29, 2022 in the Lexington Main Library beginning at 3:30 PM. Chair Mary Ann McClintic presided.

Mrs. Mary Ann McClintic gave the Invocation.

Members Attending:	Mrs. Mary Ann McClintic	Mrs. Cherise Arrendale
	Mrs. Stephanie Sturkie	Mr. George Duke
	Mrs. Tiffany Lastinger	Mr. Bill Jones
	Mr. Vachel Jones	Mrs. Linda Griffith

Members Absent: Dr. Renita Irving (Prior Commitment)

Also in attendance: Kelly Poole, Director; Michelle Williams, Deputy Director of Personnel; Amber Conger, Deputy Director of Operations; Wendy Groscoast, Executive Assistant; Jennifer Smith, Youth Services Coordinator; Matthew Smith, Staff Development Coordinator and Amanda Stone, Reference Services Coordinator

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library's website and in the lobby of the Lexington Main Library.

Approval of Minutes – Board Meeting on July 25, 2022

Chair Mary Ann McClintic asked if there were any additions or corrections to the July 25, 2022, meeting minutes. There were none. Mr. George Duke made a motion to accept the July 25, 2022 minutes as written, seconded by Mrs. Stephanie Sturkie.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mrs. Tiffany Lastinger	Mr. Bill Jones
	Mrs. Cherise Arrendale	Mrs. Stephanie Sturkie

Abstained:	Mr. Vachel Jones	Mrs. Linda Griffith
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Chairman's Report – There was none

Committee Reports – Chair Mary Ann McClintic asked if there were any Committee Reports.

- **Finance Committee** – Mrs. Linda Griffith inquired when the committee should begin their planning process for the next fiscal year. Director Poole noted that branch site visits for budget planning would start in October. Board members are invited to attend the site visits, and members of the Finance Committee and the Facilities/Branch Committee are encouraged to attend.
- **By-Laws and Library Policies Committee** – There was none.
- **Long-Range Planning/Advocacy Committee** – There was none.
- **Facilities/Branch Committee** – There was none.

Director’s Report – Director Poole gave the Director’s Report and shared the Bank Reconciliation Report for July 2022.

Director Poole provided an updated Policy Review Schedule to the Board that categorizes by color the policies that are related in topic, and also shows when the policy was last updated and a potential review schedule.

Director Poole shared with the Board that a deputy from the Lexington County Sheriff’s Department will conduct an Active Shooter Training during the October Branch Librarian’s Meeting. Members of the Board are welcome to attend.

Director Poole spoke about the upcoming Facilities Study for the Library System. This will include meeting with consultants and architects regarding internal renovations and collecting data on population growth to anticipate future needs. Several Board members agreed that all branches have a need for expansion.

Deputy Director Amber Conger shared with the Board that the Mobile Library has created a highly successful pop-up library in the Red Bank Community Center that is available every two weeks for children and adults to browse for books and sign up for library cards.

Director Poole updated the Board regarding several instances of challenged materials at other libraries in our state. She reminded the Board that we have a Collection Development Policy and we advocate for Intellectual Freedom and Freedom to Read. As a public library, we are the cornerstone for having information resources for everybody. Library leadership will continue to monitor situations when they arise and inform the Board as needed.

Unfinished Business – Chair Mary Ann McClintic asked if there was any Unfinished Business. There was none.

New Business – Chair Mary Ann McClintic asked if there was any New Business.

Strategic Plan Goal 2 – Combine 7 with 4

- Director Kelly Poole informed the Board that once the team members for Goal 2 began working through the objectives, a redundancy was discovered. The Board is asked to approve combining Objectives 7 and 4 under Goal 2 of the Strategic Plan. Mr. Bill Jones moved to approve combining the two objectives under Goal 2, seconded by Mrs. Tiffany Lastinger.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mrs. Cherise Arrendale
	Mrs. Stephanie Sturkie	Mr. George Duke
	Mrs. Tiffany Lastinger	Mr. Bill Jones
	Mr. Vachel Jones	Mrs. Linda Griffith

Reconsideration of Materials – Provisional Process

- Director Kelly Poole reviewed a draft of the Collection Development Provisional Process and Policy for Reconsideration of Materials, outlining the internal process for staff to follow and the guidelines for patrons who wish to challenge library materials. Upon review by the Board, it was requested that additional verbiage be added to include a general timeline for patrons to receive a response once they submit the form. Mr. Bill Jones moved to approve the Provisional Policy as amended, seconded by Mr. George Duke.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mrs. Cherise Arrendale
	Mrs. Stephanie Sturkie	Mr. George Duke
	Mrs. Tiffany Lastinger	Mr. Bill Jones
	Mr. Vachel Jones	Mrs. Linda Griffith

Educational Segment - Summer Reading Update

Jennifer Smith, Youth Services Coordinator, shared a slideshow from the Summer Reading Program that highlighted events that occurred throughout the library system. Participation increased by almost ten percent over last year.

Adjournment - Mr. George Duke moved to adjourn, seconded by Mrs. Stephanie Sturkie.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mrs. Cherise Arrendale
	Mrs. Stephanie Sturkie	Mr. George Duke
	Mrs. Tiffany Lastinger	Mr. Bill Jones
	Mr. Vachel Jones	Mrs. Linda Griffith

There being no further business, the meeting adjourned at approximately 5:12 PM.

Next Meeting will be 3:30 PM on September 26, 2022.

Respectfully submitted,

Wendy D. Groscost
Executive Assistant

Kelly R. Poole
Director