

MINUTES
Lexington County Library Board Meeting
Lexington Main Library
February 28, 2022
3:30 PM

The Lexington County Library Board held its regularly scheduled meeting on Monday, February 28, 2022 in the Lexington Main Library beginning at 3:30 PM. Chairman Mary Ann McClintic presided.

Mrs. Stephanie Sturkie gave the Invocation.

Members Attending:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Bill Jones	Mrs. Cherise Arrendale
	Mrs. Linda Griffith	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Mrs. Stephanie Sturkie

Members Absent: Dr. Renita Irving (Work Conflict)

Also in attendance: Kelly Poole, Director; Michelle Williams, Deputy Director of Personnel; and Jennifer Steele, Administrative Assistant.

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library's website and in the lobby of the Lexington Main Library.

Approval of Minutes – Board Meeting of November 29, 2021

Chair Mary Ann McClintic asked if there were any additions or corrections to the November 29, 2021, meeting minutes. Due to the lack of a quorum of eligible voting members, the vote for approval of the November 29, 2021 minutes was postponed until today's meeting. Mrs. Stephanie Sturkie made a motion to accept the November 29, 2021 minutes as written, seconded by Mr. George Duke.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Bill Jones	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	Mrs. Stephanie Sturkie

Abstained:	Mrs. Linda Griffith	Mrs. Cherise Arrendale
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Approval of Minutes – Board Meeting of January 31, 2022

Chair Mary Ann McClintic asked if there were any additions or corrections to the January 31, 2022, meeting minutes. Mr. George Duke made an observation that vote for the Budget Request

FY22-23 was not seconded in the minutes as written. Upon discussion, it was determined that Mr. Bill Jones had seconded the motion at the January 31, 2022 meeting but it had been omitted in the minutes. Mr. Bill Jones made a motion to accept the January 31, 2022 minutes as amended, seconded by Mrs. Linda Griffith.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Bill Jones	Mrs. Tiffany Lastinger
	Mrs. Cherise Arrendale	Mrs. Linda Griffith

Abstained:	Mr. Vachel Jones	Mrs. Stephanie Sturkie
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Approval of Minutes – Finance Committee Meeting of January 26, 2022

Chair Mary Ann McClintic asked if there were any additions or corrections to the January 26, 2022, Finance Committee meeting minutes. It was determined that Mrs. Tiffany Lastinger was observing during the Finance Committee meeting and therefore could not be listed as a voting member. Mrs. Stephanie Sturkie made a motion to accept the January 26, 2022 Finance Committee minutes as amended, seconded by Mr. George Duke.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Linda Griffith	Mr. George Duke
	Mrs. Stephanie Sturkie	Mrs. Mary Ann McClintic

Chairman’s Report – There was none.

Committee Reports – Chair Mary Ann McClintic asked if there were any Committee Reports.

The Long Range/Strategic Planning Committee met on February 22, 2022. Committee Chair Bill Jones gave an overview of the current status and timeline for the Strategic Planning process for FY 22-24. The values and goals were reviewed and adjustments were made to the Strategic Plan rough draft in order to present at the next Board meeting.

Director’s Report – Director Poole gave the Director’s Report and shared the Bank Reconciliation Reports for January 2022.

Director Poole highlighted the LCPL Infograph provided by the SC State Library. The State Library gathered information from all public libraries in SC and provided an “At a Glance” report for each county’s library system. This is a great talking point when contacting state legislators. Chair Mary Ann McClintic recommended that the Infograph be posted at each branch for patrons to see.

Director Poole informed the Board that several areas of Lexington County have been redistricted due to changes in population determined by the 2020 Census. The Lexington County GIS/Mapping Department has provided a new County Council District map that reflects the changes to Council members in given

areas. This map is available on the County website. These changes do not affect the appointment status of LCPL Board members.

Director Poole reviewed the FY 23 budget status. Several changes were made based on the recommendations from the Mr. Lynn Sturkie, County Administrator and the Mr. Randy Poston, County Director of Finance.

Unfinished Business – Chair Mary Ann McClintic asked if there was any Unfinished Business. There was none.

New Business – Chair Mary Ann McClintic asked if there was any New Business.

Director Poole presented the LCPL Strategic Plan Draft for FY 22-24. Each of the four goals, and the objectives for each goal, were reviewed. Minor adjustments were made to the wording in areas of the draft, and an additional objective was added to Goal 2. Director Poole informed the Board that she will report back to the Board quarterly in the Strategic Planning process. Mr. George Duke made a motion to accept the Strategic Plan Draft for FY 22-24 as amended, seconded by Mr. Vachel Jones.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Bill Jones	Mrs. Cherise Arrendale
	Mrs. Linda Griffith	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	

Adjournment - Mrs. Linda Griffith moved to adjourn, seconded by Mr. George Duke.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Bill Jones	Mrs. Cherise Arrendale
	Mrs. Linda Griffith	Mrs. Tiffany Lastinger
	Mr. Vachel Jones	

There being no further business, the meeting adjourned at approximately 5:00 PM.

Next Meeting will be 3:30 PM on March 28, 2022.

Respectfully submitted,

Wendy D. Groscost
Executive Assistant

Kelly R. Poole
Director

MINUTES
Lexington County Library Board
Long Range Planning Committee Meeting
Lexington Main Library
February 22, 2022
8:45 AM

The Lexington County Library Board held a sub-committee meeting for the Long Range Planning Committee on Tuesday, February 22, 2022, at 8:45 a.m. at the Lexington Main Library.

Members Attending: Mr. Bill Jones Mrs. Linda Griffith
 Mrs. Cherise Arrendale Mrs. Tiffany Lastinger
 Mrs. Mary Ann McClintic (ex officio)

Also in attendance: Kelly Poole, Director and Wendy Groscoast, Executive Assistant.

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library's website and in the lobby of the Lexington Main Library.

Director Poole gave an overview of the outline of the Strategic Planning process and presented a rough draft of the LCPL Strategic Plan for FY 22-24 to the Long Range/Strategic Planning Committee. Director Poole reviewed the LCPL staff's Mission Possible goals and accomplishments and the SWOT Analysis that highlighted areas of excellence and areas that need improvement. The committee reviewed the proposed rough draft and made recommendations to the goals and objectives in order to present the draft at the next Board meeting.

Next scheduled Board Meeting will be 3:30 p.m. on February 28, 2022.