

MINUTES
Lexington County Library Board Meeting
(Amended 7/26/2021)
Lexington Main Library
June 28, 2021
10:30 AM

The Lexington County Library Board held its regularly scheduled meeting on Monday, June 28, 2021 in the Lexington Main Library beginning at 10:30 AM. Chairman Mary Ann McClintic presided.

Mr. Vachel Jones gave the Invocation.

Members Attending:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Bill Jones	Mr. Vachel Jones
	Mrs. Susie Hendrix	Mrs. Linda Griffith
	Mrs. Cherise Arrendale	Mrs. Joyce Romans

Members Absent: Mrs. Stephanie Sturkie – Prior commitment

Also in attendance: Kelly Poole, Director; Michelle Williams, Deputy Director; Amber Conger, Deputy Director; Wendy Groscost, Executive Assistant; Jennifer Steele, Administrative Assistant; and Jennifer Smith, Youth Services Coordinator.

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library’s website and in the lobby of the Lexington Main Library.

Approval of Minutes – Meeting of May 24, 2021

Chair Mary Ann McClintic asked if there were any additions or corrections to the May 24, 2021 meeting minutes. Mrs. Susie Hendrix made a motion to update her vote of the April 26, 2021 minutes from “In Favor” to “Abstained” since she did not attend the April Board Meeting. Mrs. Linda Griffith moved to approve the May 24, 2021 minutes as amended, seconded by Mr. George Duke.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Bill Jones	Mr. Vachel Jones
	Mrs. Susie Hendrix	Mrs. Linda Griffith
	Mrs. Cherise Arrendale	Mrs. Joyce Romans

Chairman's Report –There was none.

Committee Reports – Chair Mary Ann McClintic asked if there were any Committee Reports.

- Finance Committee Chair Linda Griffith reported that County Council passed the FY22 Budget Request.
- Long Range Planning Committee Chair Bill Jones reported that the Community Conversations for Strategic Planning went well.

Director's Report – Director Poole gave the Director's Report and shared the Bank Reconciliation Reports for May 2021.

Director Poole informed the Board of the virtual Equity, Diversity and Inclusivity (EDI) foundational training held on June 9-10 that staff members from several branches participated in. This training was well-received and provided a safe space for discussion. It helps to set the stage for the library we begin to look at our policies to use correct terminology and common language.

Director Poole provided an overview in the Financial Update of the new programs for FY22, and updated the Board that the state approved an increase to \$2.25/per capita, and some of it is in lottery funds.

Chair Mary Ann McClintic asked for more information regarding the request for an Outreach vehicle. Director Poole discussed that the funds for the purchase of the vehicle will come from the American Rescue Plan Act Grant. The Library's proposal is to add a vehicle that is dedicated to reaching low income residents in rural areas with low engagement of our library services. This dedicated vehicle will have greater versatility because we can exchange the collection to meet the demographic, it will be easier to park than a large mobile library, and we will have greater access to places where underserved populations live and work. Our objective is to replace low engagement of library services with high engagement for populations that are vulnerable, rural and low income. The Outreach Librarian will assist in the completion of the grant application to be presented to County Council at the July 27, 2021 meeting for their approval. Once approved, the grant application will then be submitted to the State Library for approval.

Deputy Director Amber Conger updated the Board on Summer Reading Program. The event on June 4 at the Icehouse Amphitheater in Lexington was a success. More than 700 people attended. Families were thrilled to have such and wonderful and safe event that was free of charge. Each branch hosted kick-off events at their locations, which were well-attended. Over the course of the summer, there will be a lot of virtual programs and safe outdoor story times. Mr. George Duke recommended that the Library staff look into the feasibility of utilizing interior spaces as the weather gets cooler.

Deputy Director Michelle Williams updated the Board on the current vacancies within the Library system. One of the vacancies is the Branch Librarian position at Batesburg-Leesville branch.

Director Poole highlighted the Library's YouTube channel and programs. Chair Mary Ann McClintic noted that she was impressed with the number of programs on Facebook.

Unfinished Business – Chair Mary Ann McClintic asked if there was any Unfinished Business.

New Business – Chair Mary Ann McClintic asked if there was any New Business.

Temporary Policy & Service Changes (No. A 5)

- Director Poole requested an extension of the Temporary Policy to continue waiving overdue fines through December 31, 2021 or January 31, 2022. Mrs. Linda Griffith made a motion to extend the Temporary Policy of waiving overdue fines until the end of FY22 (6/30/2022), seconded by Mr. Bill Jones.

Chair Mary Ann McClintic called for the vote.

In Favor: Mrs. Mary Ann McClintic Mr. George Duke
 Mr. Bill Jones Mr. Vachel Jones
 Mrs. Susie Hendrix Mrs. Linda Griffith
 Mrs. Cherise Arrendale Mrs. Joyce Romans

- Director Poole requested an extension of the Temporary Policy to continue restricting meeting room usage until August 15, 2021. Mr. Bill Jones moved to accept as recommended the change to the Temporary Policy as presented, seconded by Mr. George Duke.

Chair Mary Ann McClintic called for the vote.

In Favor: Mrs. Mary Ann McClintic Mr. George Duke
 Mr. Bill Jones Mr. Vachel Jones
 Mrs. Susie Hendrix Mrs. Linda Griffith
 Mrs. Cherise Arrendale Mrs. Joyce Romans

Recess – Chair Mary Ann McClintic called a recess at 11:26 AM for lunch, then restart at 12:30 PM for Strategic Planning

Strategic Planning – Chair Mary Ann McClintic introduced Mr. Frank Chapman from RDA - Resource Development Associates. During his presentation, the Board participated in group activities designed to assist in the creation of the Library’s mission and vision statements, values and goals. Information received from the patron Focus Groups was reviewed. There was consensus to update the Vision and Mission as follows:

- Mission: “Promote lifelong learning for the Lexington County community.
- Vision: “A thriving, knowledgeable community dedicated to life-long learning”

Mrs. Cherise Arrendale and Director Poole were tasked with streamlining values.

Adjournment - Mrs. Linda Griffith moved to adjourn, seconded by Mr. Vachel Jones.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Bill Jones	Mr. Vachel Jones
	Mrs. Susie Hendrix	Mrs. Linda Griffith
	Mrs. Cherise Arrendale	Mrs. Joyce Romans

There being no further business, the meeting adjourned at approximately 4:10 PM.

Next Meeting will be 10:30 AM on July 26, 2021.

Respectfully submitted,

Wendy D. Groscost
Executive Assistant

Kelly R. Poole
Director