

MINUTES
Lexington County Library Board Meeting
Lexington Main Library
May 24, 2021
3:30 p.m.

The Lexington County Library Board held its regularly scheduled meeting on Monday, May 24, 2021 in the Lexington Main Library beginning at 3:30 p.m. Chairman Mary Ann McClintic presided.

Mr. Vachel Jones gave the Invocation.

Members Attending: Mrs. Mary Ann McClintic Mr. George Duke
 Mr. Bill Jones Mr. Vachel Jones
 Mrs. Susie Hendrix Mrs. Linda Griffith
 Mrs. Cherise Arrendale

Members Absent: Mrs. Joyce Romans – Prior commitment
 Mrs. Stephanie Sturkie – Illness

Also in attendance: Kelly Poole, Director; Michelle Williams, Deputy Director; Amber Conger, Deputy Director; Wendy Groscost, Executive Assistant; Jennifer Steele, Administrative Assistant.

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library's website and in the lobby of the Lexington Main Library.

Approval of Minutes – Meeting of April 26, 2021

Chair Mary Ann McClintic asked if there were any additions or corrections to the April 26, 2021 meeting minutes. Mrs. Linda Griffith made a motion to add an amendment to the minutes regarding the discussion to make donations for the purchase of a bench in honor of Mrs. Louise Riley at the Batesburg-Leesville Branch. Mrs. Linda Griffith moved to approve the April 26, 2021 minutes as amended, seconded by Mr. George Duke.

Chair Mary Ann McClintic called for the vote.

In Favor: Mrs. Mary Ann McClintic Mr. George Duke
 Mr. Bill Jones Mr. Vachel Jones
 Mrs. Linda Griffith Mrs. Cherise Arrendale

Abstained: Mrs. Susie Hendrix

Chairman's Report –There was none.

Committee Reports – Chair Mary Ann McClintic asked if there were any Committee Reports. The minutes for both the Bylaws Committee and the Long Range Planning/Advocacy Committee were submitted for approval from the members of each committee.

- **Bylaws Committee Meeting** – Mr. George Duke made a motion to approve the minutes, seconded by Mrs. Mary Ann McClintic.

Chair Mary Ann McClintic called for the vote.

In Favor: Mr. George Duke, Mr. Vachel Jones and Mrs. Mary Ann McClintic

- **Long Range Planning/Advocacy Committee Meeting** – Mrs. Linda Griffith made a motion to approve the minutes, seconded by Mr. Bill Jones.

Chair Mary Ann McClintic called for the vote.

In Favor: Mr. Bill Jones, Mrs. Linda Griffith and Mrs. Mary Ann McClintic

Long Range Planning Committee Report

Mr. Bill Jones gave an overview of the meeting with Mr. Frank Chapman, with Resource Development Association, that he attended with Chair Mary Ann McClintic and Director Poole regarding the Strategic Planning process. One of the first steps of the process is to conduct community focus groups. There will be five focus group meetings at multiple branches in the Library system. Directly after the June Board Meeting, Mr. Chapman will conduct a Strategic Planning Workshop for the Board.

Director's Report – Director Poole gave the Director's Report and shared the Bank Reconciliation Reports for April 2021.

Director Poole reviewed the status of the Pandemic Response Plan with the Board to outline the changes that have occurred since March 2020, and the stages that are still to come as the Library moves forward. The Pandemic Response Plan is a generalized plan based on guidance from the CDC, SCDHEC and government guidelines.

Director Poole updated the Board that staff members from several branches will participate in virtual Equity, Diversity and Inclusivity (EDI) foundational training in June.

Director Poole gave an overview of the Bank Reconciliation Report in the Financial Update and reviewed projects for FY21 and new programs for FY22.

Deputy Director Amber Conger updated the Board on Summer Reading Program planning and programs. The Summer Reading Program will begin with an already sold-out event on June 4 at the Icehouse Amphitheater in Lexington featuring Columbia Children's Theater's rendition of Mo Willems' *Naked Mole Rat Gets Dressed*. Online author talks on June 1 with Chef Jeff Henderson, TV personality from

Top Chef, and June 16 with Jerry Craft, author of the 2020 Newbery Medal award winning book, *New Kid*. She also provided examples of the Summer Reading brochures and tracking cards that can be used by both children and adult participants for prizes. The Board recognized Amajah Langford for doing a great job on the design of the brochure and tracker.

Mr. George Duke commended the Library staff for the great job that everyone did during the 2020 COVID pandemic to help keep the Library accommodating and safe for patrons.

Deputy Director Michelle Williams updated the Board on the current vacancies within the Library system. She also discussed that planning is underway for this year's Staff Education Day. The event will be held at Lexington Town Hall on October 28. The change in venue will better accommodate the number of library staff members attending. The SED planning committee is working hard to celebrate and thank staff for their motivation and let them know that they are appreciated.

Unfinished Business – Chair Mary Ann McClintic asked if there was any Unfinished Business.

New Business – Chair Mary Ann McClintic asked if there was any New Business.

Temporary Policy & Service Changes (No. A 5)

- Director Poole presented a change to the Temporary Policy to remove the mandates for masks and thermometer kiosks.
 - Temporary Policy Changes regarding masks and thermometers
 - Change A.1 and remove A.2
 - These changes go into effect on May 25, 2021.

Mrs. Linda Griffith moved to accept as recommended the change to the Temporary Policy as presented, seconded by Mrs. Mary Ann McClintic.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Bill Jones	Mr. Vachel Jones
	Mrs. Susie Hendrix	Mrs. Linda Griffith
	Mrs. Cherise Arrendale	

Adjournment - Mrs. Susie Hendrix moved to adjourn, seconded by Mr. Vachel Jones.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Bill Jones	Mr. Vachel Jones
	Mrs. Susie Hendrix	Mrs. Linda Griffith
	Mrs. Cherise Arrendale	

There being no further business, the meeting adjourned at approximately 5:10 p.m.

Next Meeting will be 10:30 a.m. on June 28, 2021.

Respectfully submitted,

Wendy D. Groscost
Executive Assistant

Kelly R. Poole
Director