

**MINUTES**  
**Lexington County Library Board Meeting**  
**Lexington Main Library**  
**February 22, 2021**  
**3:30 p.m.**

The Lexington County Library Board held its regularly scheduled meeting on Monday, February 22, 2021 in the Lexington Main Library beginning at 3:30 p.m. Chairman Mary Ann McClintic presided.

Chairman Mary Ann McClintic gave the Invocation.

Members Attending:    Mrs. Mary Ann McClintic            Mr. George Duke (remotely)  
                                 Mr. Vachel Jones                        Mr. Bill Jones  
                                 Mrs. Joyce Romans                        Mrs. Cherise Arrendale (remotely)  
                                 Mrs. Susie Hendrix                        Mrs. Stephanie Sturkie (remotely)

Members Absent:        Mrs. Linda Griffith – Prior commitment

Also in attendance: Kelly Poole, Director; Michelle Williams, Deputy Director (remotely); Amber Conger, Deputy Director; Wendy Groscoat, Executive Assistant; Jennifer Steele, Administrative Assistant (remotely).

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library's website and in the lobby of the Lexington Main Library.

**Approval of Minutes – Meeting of January 25, 2021**

Chair Mary Ann McClintic asked if there were any additions or corrections to the January 25, 2021 meeting minutes. Mr. George Duke requested that the minutes be amended to reflect that he did vote in favor of the Board Officer nomination of Linda Griffith as Vice Chair. Mr. Bill Jones moved to approve the January 25, 2021 minutes as amended, seconded by Mr. Vachel Jones.

Chair Mary Ann McClintic called for the vote.

In Favor:                    Mrs. Mary Ann McClintic            Mr. George Duke (remotely)  
                                 Mr. Vachel Jones                        Mr. Bill Jones  
                                 Mrs. Joyce Romans                        Mrs. Cherise Arrendale (remotely)  
                                 Mrs. Susie Hendrix

Abstained:                Mrs. Stephanie Sturkie

**Chairman's Report** –There was none.

**Committee Reports** – Chair Mary Ann McClintic asked if there were any Committee Reports. There were none.

**Approval of Minutes** – Finance Committee Meeting on January 20, 2021

Chair Mary Ann McClintic asked the members of the Finance Committee if there were any additions or corrections to the January 20, 2021 Finance Committee meeting minutes. There were none. Mr. George Duke moved to approve the January 20, 2021 Finance Committee minutes, seconded by Mrs. Mary Ann McClintic.

Chair Mary Ann McClintic called for the vote.

In Favor:                      Mrs. Mary Ann McClintic              Mr. George Duke (remotely)  
   Mrs. Stephanie Sturkie

**Director's Report** – Director Poole gave the Director's Report and shared the Bank Reconciliation Reports for January 2021.

Director Poole shared with the Board that the Library staff has been working on split teams since mid-December. Today was the first day that everyone was back in the branches, and morale was high.

Director Poole informed the Board that the newly formed Donation Policy committee had met for the first time on February 19, 2021, and is in the process of researching other organization's policies to create an outline and procedures that will be discussed at the next meeting in March.

Director Poole shared with the Board that the planning is underway for the Summer Reading Program. It will consist of virtual programs and take-and-make projects. She also discussed that the AARP Tax Assistance Program has been well-received and utilized by many patrons at the Lexington Main and Irmo branches.

Director Poole updated the Board on the FY22 budget process and timeline for presenting new programs to Council, eRate submission, and Mobile Library replacement vehicle status.

**Unfinished Business** – Chair Mary Ann McClintic asked if there was any Unfinished Business. There was none.

**New Business** – Chair Mary Ann McClintic asked if there was any New Business.

Chair Mary Ann McClintic wanted to convey thanks on behalf of the Library Board to Amajah Langford, Marketing/PR coordinator, for her work on the creation of "The Library and the Coronavirus Pandemic" infographic that highlights the work and achievements of the Library staff during 2020.

Mr. Bill Jones posed the question of a possible book drop in the Redbank area for the convenience of patrons that live in that area. Also noted was that additional book drops would be beneficial in the Hollow Creek area. Director Poole will ask staff to research this and other potential alternatives, such as adding additional Mobile Library pick up stops.

**Adjournment** - Mr. George Duke moved to adjourn, seconded by Mrs. Mary Ann McClintic.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Vachel Jones	Mr. Bill Jones
	Mrs. Cherise Arrendale	Mrs. Susie Hendrix
	Mrs. Stephanie Sturkie	Mrs. Joyce Romans

There being no further business, the meeting adjourned at approximately 4:41 p.m.

Next Meeting will be 3:30 p.m. on March 29, 2021.

Respectfully submitted,

Wendy D. Groscost  
Executive Assistant

Kelly R. Poole  
Director