

MINUTES
Lexington County Library Board Meeting
Virtual GoToMeeting
June 1, 2020
3:30 p.m.

The Lexington County Library Board held its regularly scheduled meeting remotely on Monday, June 1, 2020 using the GoToMeeting online platform beginning at 3:30 p.m. Chairman Mary Ann McClintic presided.

Mr. Vachel Jones gave the Invocation.

Members Attending:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Vachel Jones	Mr. Bill Jones
	Mrs. Joyce Romans	Mrs. Louise Riley
	Mrs. Cherise Arrendale	Mrs. Linda Griffith

Members Absent: Mrs. Stephanie Sturkie (work conflict)

Also in attendance: Kelly Poole, Director; Michelle Williams, Deputy Director; Amber Conger, Deputy Director; Wendy Groscost, Executive Assistant, and Jennifer Steele, Administrative Assistant.

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library's website and on the front door of the Lexington Main Library.

Approval of Minutes – Meeting of April 27, 2020

Chair Mary Ann McClintic asked if there were any additions or corrections to the April 27, 2020 meeting minutes. Mr. George Duke moved to approve April 27, 2020 minutes, seconded by Mrs. Joyce Romans.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Vachel Jones	Mr. Bill Jones
	Mrs. Joyce Romans	Mrs. Louise Riley
	Mrs. Cherise Arrendale	Mrs. Linda Griffith

Chairman's Report – There was none.

Committee Reports – Mr. George Duke recommended that the charters for each committee be sent to the Board members. Chair Mary Ann McClintic suggested that the Library Board Committees documents be re-shared.

Director's Report – Director Poole gave the Director's Report and shared the Bank Reconciliation Report for April 2020.

Mr. George Duke asked if the Library press releases could be emailed to Chapin Media Group to better inform the Chapin community. Director Poole will coordinate with the PR/Marketing Coordinator to ensure that the press releases are communicated to them in the future.

Mr. Bill Jones asked about the relationship between the Library and the County in regards to landscaping. Director Poole discussed how some County facilities are maintained through Building Services, and others are contracted out through other companies. Building Services has a small grounds maintenance crew, which makes it very difficult to maintain all of the county landscaping needs. The Library is reviewing the current company's services.

Mr. Bill Jones asked about how the Library was handling cleaning and disinfecting of the materials being returned to the branches. Director Poole discussed that all branches follow the same guidelines put in place by the CDC to either clean or quarantine all in-coming materials.

Director Poole discussed the current Pandemic Response Plan. This is a constantly evolving plan that can be quickly updated as the need arises based on the state of the County. Director Poole consults regularly with Joe Mergo, County Administrator, to ensure that the Library is working in compliance with current County regulations and procedures. This will include the installation of thermometer kiosks at each Library location.

Director Poole provided an overview of the updates to the website and Facebook pages. These updates include the virtual additions to the Summer Reading Program, the COVID-19 page, and the Board page.

Mrs. Mary Ann McClintic expressed an interest in visiting a Library branch after updates are in place, such as self-checkout kiosks and plexiglass. Director Poole will coordinate a visit with the Board when these updates are in place.

New Business – Chair Mary Ann McClintic asked if there was any new business. There was none.

Adjournment – Mrs. Linda Griffith moved to adjourn, seconded by Mrs. Louise Riley.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Vachel Jones	Mr. Bill Jones
	Mrs. Joyce Romans	Mrs. Louise Riley
	Mrs. Cherise Arrendale	Mrs. Linda Griffith

There being no further business, the meeting adjourned at approximately 5:00 p.m.

Next Meeting will be 10:30 a.m. on June 29, 2020.

Respectfully submitted,

Wendy D. Groscost
Executive Assistant

Kelly R. Poole
Director