

**MINUTES**  
**Lexington County Library Board Meeting**  
**Virtual GoToMeeting**  
**April 27, 2020**  
**3:30 p.m.**

The Lexington County Library Board held its regularly scheduled meeting remotely on Monday, April 27, 2020 using the GoToMeeting online platform beginning at 3:30 p.m. Chairman Mary Ann McClintic presided.

Chairman Mary Ann McClintic gave the Invocation.

Members Attending:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Vachel Jones	Mr. Bill Jones
	Mrs. Joyce Romans	Mrs. Louise Riley
	Mrs. Cherise Arrendale	Mrs. Linda Griffith
	Mrs. Stephanie Sturkie	

Also in attendance: Kelly Poole, Director; Michelle Williams, Deputy Director; Amber Conger, Deputy Director; Wendy Groscost, Executive Assistant, and Jennifer Steele, Administrative Assistant.

In accordance with the Freedom of Information Act, a copy of the agenda was posted on the Library's website and on the front door of the Lexington Main Library.

**Approval of Minutes** – Meeting of February 24, 2020

Chair Mary Ann McClintic asked if there were any additions or corrections to the February 24, 2020 meeting minutes. Mrs. Linda Griffith recommended that a notation be made in the minutes to reflect Board member absences and reason for absence.

Mr. Bill Jones moved to approve February 24, 2020 minutes as amended, seconded by Mr. George Duke.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Vachel Jones	Mr. Bill Jones
	Mrs. Joyce Romans	Mrs. Louise Riley
	Mrs. Cherise Arrendale	

Abstain:	Mrs. Stephanie Sturkie	Mrs. Linda Griffith
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**Chairman's Report** – There was none.

**Committee Reports** – Chair Mary Ann McClintic called for a vote to table the By Laws and Code of Conduct committees until they can meet in-person. Mr. George Duke made the motion, seconded by Mr. Bill Jones.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Vachel Jones	Mr. Bill Jones
	Mrs. Joyce Romans	Mrs. Louise Riley
	Mrs. Cherise Arrendale	Mrs. Stephanie Sturkie
	Mrs. Linda Griffith	

**Director’s Report** – Director Poole gave the Director’s Report and shared the Bank Reconciliation Report for March 2020.

Mr. George Duke asked about how plans have been communicated to staff. Director Poole let the Board know that Library Leadership and Branch Librarians work together to create guidelines and instructions for all staff.

Mrs. Linda Griffith asked about how the Library was handling cleaning and disinfecting the branches and materials. Director Poole discussed the protocols and guidelines that all branches follow to ensure that all materials and branches are cleaned and disinfected.

Chair Mary Ann McClintic asked about how the staff was working together while also social distancing. Director Poole let the Board know that all employees were following County procedures by splitting up staff into teams to limit the number of employees in the buildings, and by providing telework and COVID leave when applicable. Each branch also worked on a system-wide inventory project that allowed employees to distance from each other within the branch.

**New Business** – Chair Mary Ann McClintic asked if there was any new business. There was none.

Mr. Bill Jones made a motion to inform staff members that “The Library Board commends and thanks the Library staff during this time.” Additional comments included “You monitor and adjust, and you have done it to perfection” and “Commend the staff for transforming (services) and thank them for their efforts in this time of turbulence.” Mrs. Louise Riley seconded the motion.

Chair Mary Ann McClintic called for the vote.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Vachel Jones	Mr. Bill Jones
	Mrs. Joyce Romans	Mrs. Louise Riley
	Mrs. Cherise Arrendale	Mrs. Stephanie Sturkie
	Mrs. Linda Griffith	

**Adjournment** - Chair Mary Ann McClintic moved to adjourn, seconded by Mr. Vachel Jones.

In Favor:	Mrs. Mary Ann McClintic	Mr. George Duke
	Mr. Vachel Jones	Mr. Bill Jones

Mrs. Joyce Romans  
Mrs. Cherise Arrendale  
Mrs. Linda Griffith

Mrs. Louise Riley  
Mrs. Stephanie Sturkie

There being no further business, the meeting adjourned at approximately 4:30 p.m.

Next Meeting will be 3:30 p.m. on June 1, 2020.

Respectfully submitted,

Wendy D. Groskost  
Executive Assistant

Kelly R. Poole  
Director