

**Lexington County Library Board Meeting**  
**Lexington Main Library**  
**November 25, 2019**  
**10:30 A.M.**

**Minutes**

The Lexington County Library Board held its regular November meeting on Monday, November 25, 2019, at 10:30 A.M. at the Lexington Main Library. The meeting followed an orientation for new board members that was presented by Donna Lolos from the SC State Library.

Members attending:	Mrs. Linda Griffith	Mr. George Duke
	Mr. Vachel Jones	Mrs. Kitty Spires
	Mrs. Mary Ann McClintic	Mrs. Joyce Romans
	Mrs. Louise Riley	Mrs. Cherise Arrendale

Also attending the meeting:

- Kelly Poole, Director
- Michelle Williams, Deputy Director
- Amber Conger, Deputy Director
- Wendy Groscost, Executive Assistant
- Donna Lolos, Library Development Consultant – SC State Library

Vice Chair Kitty Spires facilitated the meeting.

Mrs. Mary Ann McClintic gave the Invocation.

Director Poole welcomed new Board member, Cherise Arrendale

Vice Chair Kitty Spires asked if there were any additions or corrections to the October 28, 2019, Meeting Minutes. Mr. George Duke made a correction to the Facilities Committee description to reflect “reviews the Capital Requests for each branch.” Vice Chair Kitty Spires asked for a motion to approve the minutes as amended. Mrs. Linda Griffith made the motion. Mr. George Duke seconded. All in favor.

In Favor:	Mrs. Linda Griffith	Mr. George Duke
	Mr. Vachel Jones	Mrs. Kitty Spires
	Mrs. Mary Ann McClintic	Mrs. Joyce Romans
	Mrs. Louise Riley	Mrs. Cherise Arrendale

Vice Chair Kitty Spires asked if there was a Chairman’s Report. There was none.

Vice Chair Kitty Spires asked if there were any Committee Reports:

Facilities Chair Mr. George Duke inquired about the status of the Building Services’ site visit to the Chapin branch in regards to the small deck area that needs to be re-evaluated for safety.

Director Kelly Poole gave an overview of the annual budget process. Each fall, she, along with the Financial Coordinator and the Systems Librarian, visits each branch and reviews the budget requests with each Branch Librarian. She often invites the Building Services Director to each site visit.

Director Kelly Poole gave the Director's Report and shared the Bank Reconciliation Report for October 2019.

Vice Chair Kitty Spires asked if there was any Unfinished Business. There was none.

Vice Chair Kitty Spires asked if there was any New Business.

Director Kelly Poole asked the Board to consider approving a boycott that would temporarily suspend purchasing ebooks, audiobooks and print materials from Macmillan Publishers due to their recent policy of limiting libraries from purchasing more than one copy of any title for eight weeks after its release. If approved, the suspension would be re-visited in mid-January to assess if it needs to be continued. Mr. George Duke made the motion. Mrs. Louise Riley seconded. All in favor.

In Favor:	Mrs. Linda Griffith	Mr. George Duke
	Mr. Vachel Jones	Mrs. Kitty Spires
	Mrs. Mary Ann McClintic	Mrs. Joyce Romans
	Mrs. Louise Riley	Mrs. Cherise Arrendale

Director Kelly Poole asked the Board to approve closing all branches of the Library on September 25, 2020, for Staff Education Day. Mrs. Mary Ann McClintic made the motion. Mr. Vachel Jones seconded. All in favor.

In Favor:	Mrs. Linda Griffith	Mr. George Duke
	Mr. Vachel Jones	Mrs. Kitty Spires
	Mrs. Mary Ann McClintic	Mrs. Joyce Romans
	Mrs. Louise Riley	Mrs. Cherise Arrendale

Vice Chair Kitty Spires asked for the motion to adjourn. Mrs. Louise Riley made the motion. Mrs. Mary Ann McClintic seconded. All in favor.

In Favor:	Mrs. Linda Griffith	Mr. George Duke
	Mr. Vachel Jones	Mrs. Kitty Spires
	Mrs. Mary Ann McClintic	Mrs. Joyce Romans
	Mrs. Louise Riley	Mrs. Cherise Arrendale

Next Meeting will be 3:30 pm on January 27, 2020.